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B.COM HONOURS	SEMESTER 2	CALICUT UNIVERSITY	COURSE CODE: COM2VN102

FRONT OFFICE MANAGEMENT

EXAM REVISION NOTES

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MODULE I

INTRODUCTION TO FRONT OFFICE

Advanced Analytical Dimensions and Applied Commerce Casework (Analytical Division 1): The concepts, statutory provisions, operational accounting rules, and quantitative models detailed in this module carry critical implications for enterprise governance, audited disclosure standards, and executive fiscal decision-making.

Empirical Casework: Forensic Analysis, Audit Trail Verification, and Internal Controls: Empirical accounting investigations across modern industrial enterprises illustrate that financial distortion, fraud, and misstatement rarely occur as isolated incidents; rather, they stem from structural vulnerabilities within accounting workflows, segregation-of-duties lapses, or inadequate internal audit scrutiny.

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- **Working Capital Governance:** ; Tandon amp; Chore Committee Norms for Bank Working Capital Credit Appraisal.

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MODULE II

GUEST CYCLE & RESERVATION

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GUEST REGISTRATION

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MODULE IV

GUEST CHECK-OUT / DEPARTURE PROCEDURES

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Advanced Analytical Dimensions and Applied Commerce Casework (Analytical Division 6): The concepts, statutory provisions, operational accounting rules, and quantitative models detailed in this module carry critical implications for enterprise governance, audited disclosure standards, and executive fiscal decision-making.

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